



## Application for Employment

Auxiliary Campus Enterprises & Services  
State University College at Alfred, Inc.  
Alfred, N.Y. 14802

*Applicants are considered without regard to race, creed, color, disability, sex, religion, age or national origin.*

Name \_\_\_\_\_  
Last First Middle Initial

Address \_\_\_\_\_  
Street City State Zip

Telephone number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Are you currently employed? : \_\_\_\_\_ Date you would be available: \_\_\_\_\_

Are you legally eligible for employment in the United States? \_\_\_\_\_

Position Desired: \_\_\_\_\_ Referred By: \_\_\_\_\_

### Education

Please indicate last grade completed:  ELEMENTARY  HIGH SCHOOL  COLLEGE

Please list last school attended: \_\_\_\_\_  
Name City State

List any other skills or special training: (Clerical skills, Computer skills, Machine operation, etc.):

\_\_\_\_\_

### Employment History

List all employment, beginning with your present or last employer:

1. Name of Employer: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Dates: From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_ Salary: \_\_\_\_\_

Position: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

2. Name of Employer: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Dates: From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_ Salary: \_\_\_\_\_

Position: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

3. Name of Employer: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Dates: From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_ Salary: \_\_\_\_\_

Position: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

We may contact the employers listed above unless you indicate those you do not want us to contact.

Employer \_\_\_\_\_ Reason \_\_\_\_\_

Have you served in the U.S. Armed Forces: \_\_\_\_\_ Branch: \_\_\_\_\_

From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_

Rank at Discharge: \_\_\_\_\_ Date Discharged: \_\_\_\_\_

Have you ever been convicted of a crime? \_\_\_\_ Yes \_\_\_\_ No

(Please explain if necessary) \_\_\_\_\_

(A conviction will not necessarily disqualify an applicant from employment, relevant factors will be considered)

**Must Be Read and Signed By Applicant**

This certifies that this application was completed by me, and all information is true and complete to the best of my knowledge. I agree and understand that if hired, there is an introductory period during which time I may be discharged without recourse. I understand there may be pre-employment testing and background checking.

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**